



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

March 20, 2006

6:00 P.M.

Town Offices

Members Present: Jason Booth, Richard Lemoine, Kevin O'Connor, Karyn Puleo, Jacqueline Schnackertz

Members Absent: None

Staff Present: Town Administrator Rosemary Cashman, Admin Assistant Therese Gay

1. Work Session - Budgets

The Board received an application from Notre Dame Academy representative, requesting a One Day Special License to serve wine and malt at their annual spaghetti supper for March 25, 2006.

Motion by Selectwoman Puleo to grant the One Day Special License to serve wine and malt at their annual spaghetti supper on March 25, 2006 from 4:00 P.M. to 11:00 P.M. and to waive the fee of \$50.00, second by Selectman Lemoine.

Vote – Unanimous

Motion by Selectman O'Connor to accept this week's correspondence, second by Selectwoman Puleo.

Vote – Unanimous

Selectman O'Connor brought attention to the letter received in this week's packet referencing Maple Ridge and Merrimac Landing sub-divisions. The contractor for Maple Ridge is upset with the letter not to issue any occupancy permits until the bonds are posted. The development has started and the infrastructure is in place the road is done the pump station is completed. The Building Commissioner has received an e-mail from the Attorney stating no occupancy permits until the bond is posted. The Commissioner is working as if there are no problems and will continue to issue occupancy permits until the Selectmen tell him not to. The Bonds never came into play. The Board supports the Building Commissioner in issuing occupancy permits and to have the contractor move forward and work with the ZBA.

The Board began budget discussions. The Town Administrator has prepared different scenarios on how to best deal with the budget deficit. The Chair has not spoken to the Chair of the School Committee. The Chair wanted to discuss further and to have a definite idea what numbers to use. The Board opted for Option 2 showing a ½ % cut from FY06 Expenditures keeps 28/72 split. The Board further discussed the uncontrollables, capital expenditures, zero free cash and keep stabilization account at 3%. The number can be recalculated if necessary. With that in mind the Board went

through the Department's budget and made necessary cuts. The Board is mindful of the mandated Arbitrage; there are three elections this year and the new Medicare B increase. The Administrator will start discussions with the Unions on salary increases and the possibility of reduction in staff hours. The Stormwater Management will be taken off the warrant this spring and will bring it back at the Fall town meeting. The cuts ranged from the elimination of stipends, sick/vacation leave coverage, to cutting back on some of the expense line items. The Board will allow the Police Chief, Highway Administrator and Library to work with their budgets on where to cut. The Chair will meet with the School Chair to discuss the budget cuts and the percentage the School and Town will share.

Selectman O'Connor left the meeting.

The Board entered into Executive Session to discuss a Personnel issue.

Motion by Selectwoman Puleo to enter into Executive Session to discuss a Personnel issue, and to return in open session only to adjourn, second by Selectman Booth, Roll Call Vote: Selectman Jason Booth, yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, yes; and Selectwoman Jacqueline Schnackertz, yes.

The Town Administrator handed a letter of recommendation to the Board on the appointment of Pauline Guilmette as the new Treasurer. The Board reviewed the correspondence and voted to appoint Pauline Guilmette as the new Treasurer.

Motion by Selectwoman Puleo to appoint Pauline Guilmette as the new Treasurer with the agreed upon salary, second by Selectman Booth.
Vote – 4 in favor, 0 abstain, 0 opposed. The motion carries.

Motion by Selectwoman Puleo to exit Executive Session and to return in open session only to adjourn, second by Selectman Booth,
Roll Call Vote: Selectman Jason Booth, yes; Selectman Rich Lemoine, yes; Selectwoman Karyn Puleo, yes; and Selectwoman Jacqueline Schnackertz, yes.

Adjournment

Motion by Selectwoman Puleo to adjourn, second by Selectman Booth.
Vote – 4 in favor, 0 abstain, 0 opposed. The motion does pass.

The meeting was adjourned at 9:20 P.M.

Respectfully Submitted

Therese Gay
Admin Asst.